



Belize Companies and Corporate Affairs Registry

CHECKLIST- REGISTRATION OF A LIMITED LIABILITY PARTNERSHIPS

Instructions: Kindly review the below checklist to ensure you have met all the requirements to register a company without liability. We encourage you to read the Limited Liability Partnerships Act Cap 258, revised edition 2011 to understand the full requirements and obligations of a Limited Liability Partnerships registration. For inquiries on fees and vetting of documents, kindly email info@belizecompaniesregistry.gov.bz. If you know your fees and all documents are in order, kindly provide proof of payment and email orders@belizecompaniesregistry.gov.bz for processing.

	Requirements
1.	Cover Letter requesting the registration & state the total payment [provide proof of payment]
2.	Proof of payment as per fee schedule - deposit slip/ online transfer receipt and banking details (Name of account holder and bank the transfer is being made from)
3.	Partnership Agreement.
4.	Proof of Financial Provision (Bond)
5.	Statutory declaration by designated partner.
6.	Personal Particulars of each partner.
7.	Declaration on oath by each by each partner that he has not or the previous three years been convicted of any offense involving dishonesty, dealing with illegal drugs or money laundering in Belize or elsewhere
7.	Valid ID [Social Security Card or Passport] for Partners. The ID <i>must be a clear copy.</i> Where the subscriber/ shareholder/director is a company a valid ID of the authorised representatives. The ID <i>must be a clear copy.</i>
8.	Proof of Address: for partners. Example: Utility Bill, Rental Agreement, etc. The <i>Utility bill must be recent, within the past 3 months.</i> Where the shareholder/subscriber/director's does not have a utility bill in his or her name but is renting or living with someone else then: The said person(s) will then need to submit the following: (i) A completed a statutory declaration form from the landlord signed by a Justice of the Peace; (ii) an ID from the landlord and; (iii) a copy of a utility bill in the landlord's name